

2010 MADELEINE JOGATHON

Instructions for the "Blue Sheet"

Dear Students and Parents,

With the 2010 Madeleine Jogathon coming up on Friday, April 9th, we are ready to begin collecting sponsorships. This is done in two ways:

- 1) Using the enclosed white Jogathon Sponsor Sheet to sign up friends, relatives, co-workers, and neighbors as pledge sponsors (see "Jogathon Information Sheet" for details).
- 2) Mailing the enclosed "Blue Sheet" sponsor forms to your out-of-town friends and relatives (details below).

Here is another way to make the \$150 pledge goal and support your school:

Using the "Blue Sheet" Sponsor Forms

(Parents – please supervise this process – thanks)

- 1) Please address **and** stamp the three enclosed envelopes for out-of-town friends or relatives (additional "Blue Sheets" are available at the school office). Parents may want to address the envelopes for younger children. Don't forget to add your own return address to the upper left corner of the envelope.
- 2) Have your child(ren) fill out each "Blue Sheet" by adding the potential sponsor's name after "Dear" at the top of the sheet, and by adding your own name, grade and the number of laps they ran last year towards the bottom of the sheet. The sponsor fills out the rest of the form, including their pledge amount.
- 3) Enclose each completed "Blue Sheet" in its stamped and addressed envelope and mail your letters to the potential sponsors as soon as possible since the first letters received back **at the school by mail** from your child's out-of-town sponsors make them eligible for prizes (see "Jogathon Prize Sheet" for details).

Other Important Information

Flat Amount Pledges: We request that flat amount pledges -- **\$5.00** minimum please - be returned by sponsors with their "Blue Sheet" – this saves us the expense of billing sponsors and A LOT of paperwork! Checks please, made payable to the Madeleine School Jogathon.

Per Lap Pledges: We request that the Per Lap pledges be at least **25 cents** minimum (e.g., assuming the average lap run is 25, and the per lap pledge is 25 cents, the total would equal \$6.25). This minimum amount reduces our bookkeeping and processing costs.

Check Names Carefully!: To avoid confusion, please make sure that your child's name has been clearly and completely filled out on the "Blue Sheet."

THANK YOU! THANK YOU! THANK YOU!

(Questions? Call Jessica Gowdy, 503.810.8110, Alisa Yannello, 503.233.4256, Bryan Tooley, 503.288.7776, or Greg Rosebrook, 503.287.4510)